WebIAP Monthly EOC Training

Month 3

TASKS: Logging into WebIAP and Accessing Incident Dashboard

- Open the Internet browser (except Internet Explorer) and type <u>https://webiap.iapsoftware.com/IAP6/Account/Login</u> into the address bar.
- 2. Log In Type the User Name and Client Code information into the fields provided.

Click the **Arrow** to proceed.



Notes:

User Name = UCINet ID email (do not use any other version of your email address) Client Code = UCI

If there are any issues, please reach out to the Training & Exercise Coordinator.

3. Log into Single Sign-On (SSO – Duo) by filling in your UCInetID and Password

	UCI University of California, Irvine
Lo	gin with your UCInetID
UCInetID	
Password Forgot your pass	sword?
	Login
ŀ	Activate my UCInetID • Need help logging in? View recent account activity

4. Click on either "Send Me a Push" or "Enter a Passcode" depending on your preference



5. On your mobile device, click on the green check ("Approve") button



6. Click on the "Monthly EOC Training" incident and click on "Open"

Incident Name =	Asset =	Category =	Incident Date =	
Ionthly EOC Training	Aldrich Hall (ALH)	Training	01/27/2023 12:59	
olunteer Emergency Respons		Training	11/29/2022 09:37	
Vildfire Part 2		Training	06/28/2022 12:00	
Vildfire Part 1		Training	06/28/2022 08:00	
M App Demo - Infrastructure	Gateway Study Center (GC)	Training	06/03/2022 10:00	Open
rotest	Aldrich Hall (ALH)	Real Event	04/26/2022 10:00	
esting App Feature		Training	11/17/2021 09:26	
esting app	Athletics	Training	11/17/2021 00:00	Map View
				Create
			•	Administration

7. Use the drop-down menu on the navigation bar to select your section

Know Your Zone // Emergency C thttps://webiap.i	r M x │ Q amazo	n individual lanyards ama: 🗙 🗍 🗰 Home Pa AP6/	ge x +		
Initial Response 🗸 🛞	Home Monthly	EOC Training - Dashboard X	Monthly EOC Training	V Initial Response	
Initial Response Uci Management	05	🛛			
 Planning Operations Logistics Finance/Admin E OC Mapping Jonane 201-2 - Summary of Current At ICS 201-4 - Summary ICS 202 - Incident Objectives ICS 203 - Organization Assignment ICS 204 - Assignment List ICS 205 - Site Safety Plan 	Google	cation Santa Bectar Santa Mong Bech Long Bech Ivine Vong Bech Vong Vong Vong Vong Vong Vong Vong Vong	San Bernardino ational Forest. Joshua Tree Rister National Park Diggo Diggo Di	Incident Details 01/27/020312:59 At approximately 647 a.m. Verdes fault. It produced a not 1.5m (5-6 N) along th Beach to San Clemente. Objectives	on May 17, 2023, an M5. sunami with a FASTER Is Southern California coass w More This information does Click here to
ICS 214a - Individual Log ICS 202a - Command Direction	Timeline			Weather	
ICS 205a - Communications List	01/27/2023 12:59	Incident Occurred		<u> </u>	56° Fahrenheit Wind 4 mph From N
Incident Critique	03/01/2023 14:28	Matt Gudorf: This is a test		03/07/2023 10:28	Mostly Sunny
	03/01/2023 14:49	Aileen Seav: This is a test.		Tuesday Mar 7	Tuesday Ni Mar 7
	03/01/2023 14:57	Anne Krieghoff:			

8. You should now have your section's name at the top of the navigation bar and only the ICS forms your section is responsible for

C U nttps://webiap.ia	apsottware.com/IAPb/	
		Monthly EOC Training
Operations 🔻 🔦	Home Monthly EOC Training - Dashboard 🗙 📑	
Q Form Search \rightarrow	☞ Ø ·C→ ··· Ø	
Check In/Out ICS 202 - Incident Objectives ICS 204 - Assignment List ICS 214 - Unit Log ICS 214a - Individual Log ICS 231 - Meeting Summary	Incident Location	loshua Tree ational Park CoLoRy RESE Mendenti Mendenti Mendenti Mendenti Mendenti
	Timeline	
	01/27/2023 12:59 Incident Occurred	
	03/01/2023 Matt Gudorf: This is a test	

9. Log out of WebIAP by clicking on door symbol in top right corner



10. Fill out Training Feedback Form: <u>https://uci.co1.qualtrics.com/jfe/form/SV_cVILPMmKdPEZ3Qq</u>