

Highlighted Changes to Evacuation and Assembly Areas



Discontinued use of Red Door Tags

In the event of a building or facility evacuation “Evacuate and Communicate.” Encourage others to evacuate as you do. Hanging red door tags and ensuring offices and rooms are clear takes valuable time away from evacuating safely.



Designated Assembly Areas

Assembly areas are no longer assigned or designated for each building. Instead, there are multiple areas identified within each evacuation zone. This allows the flexibility to have alternate locations to report to if the first option is unsafe.



Assembly Area Redesign

Assembly areas can now be found in large, open and flexible spaces away from fire hydrants and fire lanes. Many assembly areas were removed due to close proximity to buildings, fire hydrants, or fire lanes.



Accountability Procedures

Following an evacuation, supervisors should check in with their staff when they arrive at a safe assembly area. Report any missing persons that you believe to be inside the building to first responders.



Assembly Area Safe Space

Any space between the building and first responders/staging area is not an appropriate assembly area. Always be behind first responders, their vehicles, and their equipment.

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