

CLASSROOM EMERGENCY PROCEDURES

FOR ANY EMERGENCY CALL 911



CLASSROOM ASSEMBLY AREA IS LOCATED HERE:

SECURE-IN-PLACE

(police related activity/active shooter)



WHEN NOTIFIED BY:

zoALERT

Emergency personnel
Zone Crew members

NOTIFY class of "Secure-In-Place" order

LOCK or barricade doors

TURN OFF lights and close blinds

SILENCE cell phones

MOVE away from doors and windows

USE furniture to provide added protection & barricades

FOLLOW INSTRUCTIONS given by emergency personnel

EVACUATION



EVACUATE WHEN:

There is a fire

Fire alarm activates

Notified by emergency personnel

NOTIFY class of evacuation and assembly area

KEEP calm

WALK quickly to the nearest exit

DO NOT use elevators

ASSIST persons with disabilities, access or functional needs

MOVE to your designated assembly area

KEEP streets & walkways clear for emergency personnel

FOLLOW INSTRUCTIONS given by emergency personnel

For information on Shelter-In-Place (Hazmat) and other types of emergencies, see Emergency Procedures Flip Chart : https://em.uci.edu/_pdf/uci-emergency-procedures-flip-chart.pdf

To locate campus assembly areas, visit: <https://www.ehs.uci.edu/em/zonemap.html>

CONTACT THE EMERGENCY MANAGEMENT DIRECTOR AT 949-824-7147 WITH QUESTIONS OR TO SCHEDULE TRAINING